



Please complete this form as accurately as possible, if unsure of any response please do not leave blank enter 'not known'. This information is being collected to update our database of members of the Department.

**PERSONAL DETAILS**

**Personal Data**

Surname \_\_\_\_\_ Title \_\_\_\_\_ Forename \_\_\_\_\_ All Initials \_\_\_\_\_

Preferred Name \_\_\_\_\_ Middle Initials \_\_\_\_\_ Male / Female \_\_\_\_\_

D.O.B. \_\_\_\_\_ Nationality (**mandatory**) \_\_\_\_\_  
(dd mmm yyyy)

**UK Home Address**

No. & Street name \_\_\_\_\_

Town/City \_\_\_\_\_

County \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone no. \_\_\_\_\_ Mobile no. \_\_\_\_\_

**Next of Kin** (For emergency contact only)

Name \_\_\_\_\_

Relationship to you \_\_\_\_\_

Contact Address \_\_\_\_\_

Full Telephone no. \_\_\_\_\_ Mobile no. \_\_\_\_\_

**Further Details**

Member of Biochemistry Dept? **Yes/No**      On the Payroll? **Yes/No**

College \_\_\_\_\_ Sub-Dept \_\_\_\_\_ Group Head \_\_\_\_\_

Building \_\_\_\_\_ Room Names/Nos. \_\_\_\_\_

Ext. No. \_\_\_\_\_

**Data Protection Statement**

The information provided on this form will be held on a computer and used for purposes of Departmental Administration.